



Agenda

Jefferson County Highway Committee Meeting

Wednesday, March 4, 2015

8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from January 20, 2015 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss and approve SEWRPC Agreement
 b. Review and approve new equipment bids (Scale, Mobile Vehicle Lifts, Sweeper/Scrubber)
 c. Review equipment turnover plan and equipment operations
 d. Update on new highway facility construction progress
 e. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – April 7, 2015
13. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, January 20, 2015

The Jefferson County Highway Committee met on Tuesday, January 20, 2015, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Walt Christensen; Al Counsell; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Erik Coonen, Highway Department
Bill Buglass, Payne & Dolan
J. Blair Ward, Corporation Counsel

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the December 8, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- **Winter Maintenance**

All salt delivery delays were taken care of in December

All trucks and equipment were converted for winter maintenance operations

Crews worked several snow events in December and early January

- **General Maintenance**

Crews are working on surface patching and shoulder maintenance

Crews are completing various brushing and tree removals

Crews completed various signing repair work and numerous sign/post replacements

Final end of year physical inventories will be completed in January

- **Office/Shop Staff**

Shop staff finished preparing all trucks for winter maintenance operations

Office staff will begin finishing all 2014 entries including any inventory adjustments for 2014

Shop staff is working on vehicle repair/maintenance back-ups from late season construction work

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discussion and possible action on selling two unused remnant parcels of land adjoining Highway B located in the Town of Aztalan, Jefferson County, Wisconsin

County Administrator Wehmeier, Corporation Counsel J. Blair Ward, and Commissioner Kern explained and discussed with the Committee two parcels of land located on CTH B in the Town of Aztalan. These parcels were purchased at one time by the County during the construction work on CTH B, and now serve little to no purpose for keeping. Parcel A was approved by the Finance Committee to proceed with negotiations in selling it. Parcel B has easement issues, and

J. Blair Ward does not support the selling of it for this reason. Commissioner Kern stated that from the Highway Department stand point, there are no issues with the sale of either parcel.

It was moved by Mr. Counsell and seconded by Mr. Buchanan to approve the negotiations to sell Parcel A, and to leave Parcel B for County staff to review, research, and make a recommendation at a later date.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

9b. Update on new highway facility construction progress

Commissioner Kern and Administrator Wehmeier updated the Committee stating that the heating and ventilation are complete, as well as the painting and lights in the truck parking area. Drywall is currently being worked on, and is moving along on schedule. A late March completion date is still expected. They also stated that the current (old) highway facility site has a preliminary environmental study currently in progress.

9c. Review monthly financial account summary

Commissioner Kern reviewed the financial account summary with the Committee. He reviewed the winter maintenance and county maintenance accounts, along with the construction projects. He stated that the books are not yet closed for 2014, and the numbers are preliminary numbers. Questions were answered.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	12/11/14	\$ 51,035.50
BILLS:	12/18/14	\$ 263,774.72
BILLS:	12/31/14	\$ 164,774.87
BILLS:	01/06/15 For 2015	\$ 5,786.46
BILLS:	01/12/15 For 2014	\$ 43,021.40
BILLS:	01/20/15 For 2014	\$ 7,043.73
BILLS:	01/20/15 For 2015	\$ 23,467.60
COMMITTEE:	November	\$ 337.16
COMMITTEE:	December	\$ 539.68
TOTALS:		\$ 559,781.12

It was moved by Mr. Counsell and seconded by Mr. Buchanan that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Zentner to adjourn at 9:00 a.m.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on Wednesday, March 4, 2015 at 8:00 a.m., followed by a joint meeting with Infrastructure.

Approval:

Al Counsell, Secretary

January 5, 2014

Mr. Benjamin Wehmeier, Administrator
Jefferson County
311 S. Center Avenue
Jefferson, WI 53549

Mr. William Kern, Highway Commissioner
Jefferson County
141 West Woolcock Street
Jefferson, WI 53549

Dear Messrs. Wehmeier and Kern :

The Southeastern Wisconsin Regional Planning Commission provides metropolitan planning services throughout a seven-county Region. An important part of this ongoing work effort involves carrying out the Federally mandated responsibilities of a Metropolitan Planning Organization (MPO), with a specific focus on transportation planning within the urbanized areas defined by the U.S. Bureau of the Census. As you likely are aware, the Milwaukee urbanized area includes a very small portion of Jefferson County. A recent review of the Commission's work in this respect has led to a recommendation from the U. S. Department of Transportation that the Commission seek a cooperative agreement with Jefferson County relative to the necessary transportation planning activities, and thereby ensure that Federal transportation funding for highways, transit, or other transportation improvements are available for use in the Jefferson County portion of the Milwaukee urbanized area.

Accordingly, please find enclosed for your review a draft agreement between the Commission and Jefferson County prepared in response to this Federal recommendation. We would appreciate your review of and comments on this draft agreement. Should you find it acceptable to Jefferson County, please let us know and we will prepare final documents for execution by both parties.

Thank you for your attention to this matter. Please call me at 262-953-3211 should you have any questions concerning this matter.

Sincerely,

Kenneth R. Yunker, P.E.
Executive Director

KRY/dd
#219132

DRAFT FOR REVIEW

AGREEMENT

**COOPERATIVE AGREEMENT RELATIVE TO TRANSPORTATION PLANNING SERVICES
IN THAT PORTION OF JEFFERSON COUNTY INCLUDED IN THE MILWAUKEE
URBANIZED AREA**

THIS AGREEMENT, entered into this ____ day of _____ 2015, by and between the Southeastern Wisconsin Regional Planning Commission (hereinafter referred to as the "Commission"); and Jefferson County (hereinafter referred to as the "County").

WITNESSETH:

WHEREAS, the Commission has been established under Section 66.0309 of the Wisconsin Statutes with authority to carry on comprehensive, areawide development planning to promote the physical, social, and economic well-being of the seven-county Southeastern Wisconsin Region; and

WHEREAS, the Governor of the State of Wisconsin on December 27, 1973, designated the Commission as the metropolitan planning organization (MPO) to carry out urban transportation planning activities for the Kenosha, Milwaukee, and Racine urbanized areas and such additional areas as may be required under 23 U.S.C. 134 and 49 U.S.C. 5303 as amended; and

WHEREAS, the Milwaukee urbanized area boundary, as established in 2010 by the U.S. Bureau of the Census and as adjusted in cooperation with the Wisconsin Department of Transportation, extends beyond the Southeastern Wisconsin Region across the boundary line between Waukesha and Jefferson Counties, comprising a 2.7 square mile area immediately west of Oconomowoc in the manner shown on the map attached hereto as Exhibit A; and

WHEREAS, the most efficient way to ensure that the Federal transportation related planning requirements attendant to this small portion of the Milwaukee urbanized area are met is through a cooperative agreement between the Commission and the County; and

WHEREAS, Section 66.0301 of the *Wisconsin Statutes* authorizes the Commission and the County to enter into an agreement to provide the necessary transportation planning services for the County's portion of the Milwaukee urbanized area.

NOW THEREFORE, in consideration of these premises, the parties hereto agree as follows:

1. Planning Work Program

The Commission will recognize the Jefferson County portion of the Milwaukee urbanized area throughout its transportation planning work program, undertaking all of the activities outlined in Section 134 of Title 23 of the U.S. Code, that Section describing the Federally prescribed metropolitan transportation planning process. Among other needs, this includes major work regarding the preparation and periodic confirmation and/or amendment of a long-range regional transportation plan (RTP), as well as the preparation of a short-range regional transportation improvement program (TIP). All of the requirements set forth in Section 134 must be met in order for Federal highway and transit funds to be made available for State, county, and local transportation improvement projects throughout the entire Milwaukee urbanized area. In carrying out these duties, the Commission is subject to a review of its efforts every four years by the U.S. Department of Transportation.

2. Engagement of County

The Commission's regional transportation planning work program follows a disciplined, cyclical planning process that is overseen by a series of advisory committees. Of particular interest to the County in this respect are:

- a. The Advisory Committee on Regional Transportation System Planning; and
- b. The Advisory Committee on Transportation System Planning and Programming for the Milwaukee Urbanized Area.

The County agrees to designate an individual to serve as liaison with the Commission with respect to the work of these committees. The Commission agrees to provide to that individual notice of all meetings of those committees that are scheduled, together with agendas and

materials for those meetings. As interest may appear, the designated liaison individual may attend and participate in those meetings in order to monitor and report on any interests of the County in the work being undertaken.

3. Documentation

All of the Commission's planning work is fully documented in a series of reports. The Commission will appropriately document within those reports any particular planning recommendations or transportation project programming activities that are of interest to the County. The Commission will provide to the County hard copies of all reports in this respect. Such reports also will be made available in electronic format on the Commission's website www.sewrpc.org.

4. Remuneration

Given the relatively small work activity with respect to any transportation matters that may directly affect the County, the Commission agrees to not seek any remuneration from the County to support that work activity.

5. Timing

The work to be performed by the Commission in this agreement shall begin upon its execution and shall continue indefinitely in recognition of the ongoing nature of the Federally required regional transportation planning work program.

IN WITNESS WHEREOF, the Commission and the County have executed this agreement as of the date first above written.

ATTESTING WITNESS:

**SOUTHEASTERN WISCONSIN REGIONAL
PLANNING COMMISSION**

By _____
Kenneth R. Yunker, Deputy Secretary

By _____
David L. Stroik, Chairman

ATTESTING WITNESS:

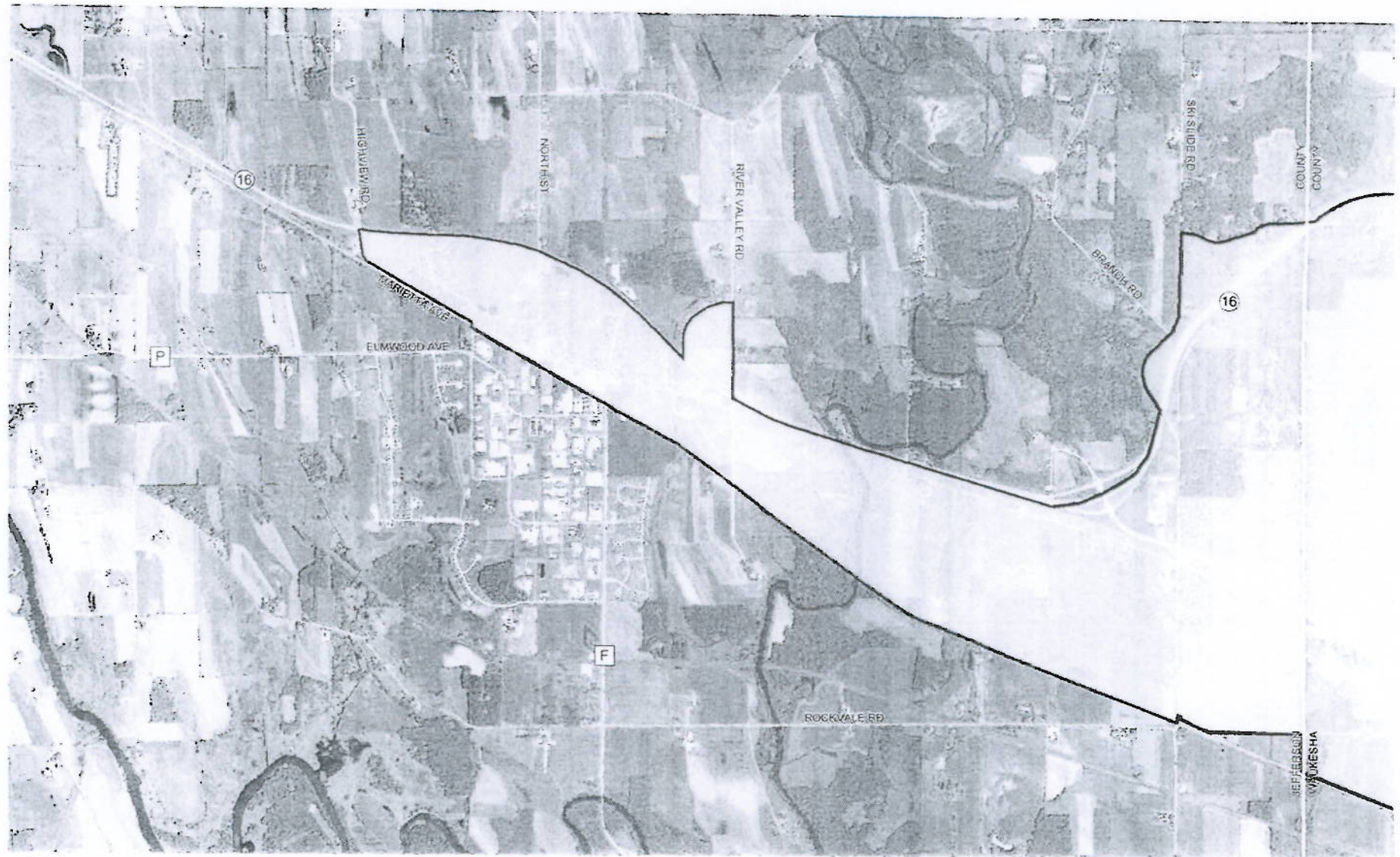
JEFFERSON COUNTY, WISCONSIN




By _____

By _____
Benjamin Wehmeier, County Administrator

01/05/15
Cooperative Agreement-Transportation Services (00219041).DOC

ADJUSTED MILWAUKEE URBANIZED AREA BOUNDARY IN JEFFERSON COUNTY: 2010



-  APPROVED 2010 ADJUSTED URBANIZED AREA
-  2010 CENSUS DEFINED URBANIZED AREA
-  APPROVED ADJUSTMENTS TO 2010 CENSUS DEFINED URBANIZED AREA



Jefferson County Highway Department

Equipment Bids

Bids Opened: February 23, 2015

Truck Scale (1)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price</u>
Cream City Stateline Scale	Rice Lake OTR 40'	\$64,400
Cream City Stateline Scale	Rice Lake OTR 75'	\$81,595
Capitol Scale Company	Rice Lake OTR 40'	\$73,900
Capitol Scale Company	Rice Lake OTR 75'	\$85,500
United Scale Corporation	B Tek Centurion 40'	\$67,337
United Scale Corporation	B Tek Centurion 72'	\$82,373
United Scale Corporation	B Tek Centurion 40' Galvanized	\$73,337
United Scale Corporation	B Tek Centurion 72' Galvanized	\$92,337

Mobile Vehicle Lifts (set of 6)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price</u>
Midwest Equipment Specialists	Stertil-Koni Earthshift st-1085	\$54,794
Snap-On Tools	John Bean MCLWF556	\$75,830

Floor Scrubber/Sweeper (1)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price (w/trade)</u>
Tennant Company	Tennant M30	\$56,540.60
Kleenmark Distribution	Tennant M30	\$68,499.00(no trade)

JEFFERSON COUNTY HIGHWAY DEPARTMENT SUMMARY OF MAJOR COUNTY ACCOUNTS

2/25/2015 14:16

02/25/15

LABOR 02-18-15
EQUIPMENT 02-06-15
MATERIALS 02-12-15
SHOP MATERIALS 02-12-15

PERCENT OF LABOR YEAR 13.42%

ACCOUNT	AVAILABLE	SPENT	APPROVED TRANSFER	BALANCE	PERCENT SPENT
53311 COUNTY MAINTENANCE	1,878,552.80	115,972.29	0.00	1,762,580.51	6.17%
53312 COUNTY CONSTRUCTION	7,095,329.00	6,039.00	0.00	7,089,290.00	0.09%
53313 WINTER MAINTENANCE	879,600.00	333,696.86	0.00	545,903.14	37.94%
	9,853,481.80	455,708.15	0.00	9,397,773.65	4.62%
53314 BRIDGE MAINTENANCE	0.00	0.00	0.00	0.00	#DIV/0!
53315 FUNDED PROGRAMS	0.00	0.00	0.00	0.00	#DIV/0!
	0.00	0.00	0.00	0.00	#DIV/0!
	9,853,481.80	455,708.15	0.00	9,397,773.65	4.62%

53311 C.T.H.S. MAINTENANCE		2015	
2/25/2015 14:16			
LABOR 02-18-15			
EQUIPMENT 02-06-15			
MATERIALS 02-12-15			
SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTALS	TOTAL
<u>GENERAL PATROL</u>	1,108,311.00	1,242,052.00	
SECTION 10 311.830			5,795.48
SECTION 11 311.831			9,919.27
SECTION 12 311.832			10,394.72
SECTION 13 311.833			12,806.39
SECTION 14 311.834			10,652.36
SECTION 15 311.835			12,876.49
SECTION 16 311.836			13,692.61
SECTION 17 311.837			10,595.75
SECTION 18 311.838			6,251.44
SECTION 840 MISC. INCL. TRAINING			1,729.11
SECTION 840.01 DOWN-TIME		0.00	0.00
SECTION 840.04 LAKE MILLS WETLAND DEL.			0.00
EXPENSE	94,713.62	0.00	94,713.62
REMAINING	1,013,597.38	1,242,052.00	
<u>CRACK SEAL</u>	75,000.00	80,000.00	
NORMAL CRACK SEALING EXP.	0.00	0.00	0.00
REMAINING	75,000.00	80,000.00	
<u>SIGNING 311.844</u>	125,000.00	130,000.00	
NORMAL SIGNING EXPENSE	17,232.67	17,232.67	17,232.67
REMAINING	107,767.33	112,767.33	17,446.00
<u>PAVEMENT MARKING 311.840</u>	135,000.00	140,000.00	
EXPENSE	0.00	0.00	0.00
REMAINING	135,000.00	140,000.00	
<u>BITUMINOUS SEALCOATING</u>	240,000.00	250,000.00	
CTH		Gal.	0.00
0.0 miles		Tons	
CTH		Gal.	0.00
0.0 miles		Tons	
CTH		Gal.	0.00
0.0 miles		Tons	
EXPENSE	0.00	0.00	0.00
REMAINING	240,000.00	250,000.00	
<u>BUILDING ALLOCATION</u>	20,000.00	30,000.00	
ESTIMATED EXPENSE	4,026.00	4,026.00	4,026.00
REMAINING	15,974.00	25,974.00	
<u>MISC., HIT & RUNS, INVENT. ADJ.</u>			
HIT & RUNS	5,000.00	6,500.00	0.00
FIRE CALLS	0.00	0.00	0.00
UNCOLLECTABLES	0.00	0.00	0.00
INVENTORY ADJUSTMENTS		0.00	0.00
ESTIMATED EXPENSE	0.00	0.00	0.00
REMAINING	5,000.00	6,500.00	
TOTAL EXPENSE BY ACTIVITY	115,972.29	21,258.67	115,972.29

53311 C.T.H.S. MAINTENANCE		2015	
2/25/2015 14:16			
LABOR 02-18-15			
EQUIPMENT 02-06-15			
MATERIALS 02-12-15			
SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTALS	TOTAL
ORIGINAL BUDGETED TOTAL	1,708,311.00	1,708,311.00	
APPROVED BUDGET CHANGES	0.00	50,241.80	
APPROVED BUDGET	1,708,311.00	1,758,552.80	
APPROVED CARRY OVER	0.00	120,000.00	
TOTAL AVAILABLE	1,708,311.00	1,878,552.80	
TOTAL EXPENSES	115,972.29	115,972.29	
TOTAL REMAINING	1,592,339.00	1,762,581.00	

53312 C.T.H.S. CONSTRUCTION		2015	
2/25/2015 14:16			
LABOR 02-18-15			
EQUIPMENT 02-06-15			
MATERIALS 02-12-15			
SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTALS	TOTAL
BITUMINOUS SURFACING			
CTH N 4.00 mi. (CTH B - CTH A)	0.00	1,671,768.00	-
CTH A (STH 94 - WTTN) 10.00 MILES	3,066,289.00	3,066,289.00	-
CTH A 2.00 mi. (Hope Lake Road - Lake Mills)	740,700.00	940,700.00	-
CTH J 3.75 mi. (CTH G TO JEFFERSON/STH)	697,000.00	933,572.00	-
CTH J (CULVERT)	0.00	110,000.00	-
CTH "P" (CTH E TO CTH F 2.91 mi.	0.00	83,000.00	-
CTH W (ROAD/SITE WORK) 0.00 mi. ()	0.00	245,000.00	-
CONSTRUCTION JOB	0.00	0.00	-
	0.00	0.00	-
EXPENSE	0.00	0.00	0.00
REMAINING	4,503,989.00	7,050,329.00	
ENGINEERING			0.00
CTH	0.00	0.00	0.00
CTH	0.00	0.00	0.00
CTH	0.00	0.00	0.00
EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
BUILDING ALLOCATION	45,000.00	45,000.00	
ESTIMATED EXPENSE	6,039.00	6,039.00	6,039.00
REMAINING	38,961.00	38,961.00	
MISC., INVENTORY ADJUSTMEN	0.00	0.00	
ESTIMATED EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
ICC COMPUTER CHARGES	0.00	0.00	0.00
IP TELEPHONY ALL	0.00	0.00	0.00
ESTIMATED EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
MISC.	0.00	0.00	0.00
TRAINING			0.00
EXPENSE	0.00	0.00	0.00
REMAINING	0.00	0.00	
TOTAL EXPENSE BY ACTIVITY	6,039.00	6,039.00	
BUDGETED TOTAL	4,548,989.00	7,095,329.00	
TOTAL EXPENSES	6,039.00	6,039.00	
TOTAL REMAINING	4,542,950.00	7,089,290.00	

53312 C.T.H.S. CONSTRUCTION

2015

2/25/2015 14:16

LABOR 02-18-15

CTH N 4.00 mi. (CTH B - CTH A)

EQUIPMENT 02-06-15

Description: Construction, Pave, Shoulder

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15

ORIGINAL BUDGET	RE-ESTIMATED TOTAL:	HOURS	TOTAL
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[illegible]

2015

SHOP MATERIALS 02-12-15

Description: Pulverize, Pave Shoulder

[illegible]

53312 C.T.H.S. CONSTRUCTION 2015

2/25/2015 14:16

LABOR 02-18-15

CTH A 2.00 mi. (Hope Lake Road - Lake Mills)

EQUIPMENT 02-06-15

Description: Pulverize, Pave, Shoulder

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTAL	HOURS	TOTAL
	740,700.00	940,700.00		0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
REMAINING	940,700.00	940,700.00		

[illegible]

2/25/2015 14:16

LABOR 02-18-15

EQUIPMENT 02-06-15

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15

CTH J (CULVERT)

Description: Design

SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTAL:	HOURS	TOTAL
	0.00	110,000.00		0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
REMAINING	0.00	110,000.00		

2015

83,000.00

245,000.00

53312 C.T.H.S. CONSTRUCTION 2015

2/25/2015 14:16

LABOR 02-18-15

EQUIPMENT 02-06-15

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15

CONSTRUCTION JOB

Description: Misc. Work

SHOP MATERIALS 02-12-15	ORIGINAL BUDGET	RE-ESTIMATED TOTAL	HOURS	TOTAL
	0.00	0.00		0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
REMAINING	0.00	0.00		0.00

53314 C.T.H.S. BRIDGES 2015

2/25/2015 14:16

LABOR 02-18-15

EQUIPMENT 02-06-15

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15

BRIDGES MAINTENANCE

carried over as a payable

carried over as a payable

BRIDGE INSPECTIONS

(19,308.33 is available as a payable)

EXPENSE

REMAINING

BUILDING ALLOCATION 313.05

ESTIMATED EXPENSE

REMAINING

TOTAL EXPENSE BY ACTIVITY

ORIGINAL BUDGETED TOTAL

TOTAL EXPENSE

REMAINING AMOUNT

ORIGINAL BUDGET

RE-ESTIMATED TOTALS

TOTAL

061

S_SUPSTR

093

A_SUPRENG

206

BRIDGE INSP.

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53315 C.T.H.S. FUNDED PROGRAMS 2015

2/25/2015 14:16

LABOR 02-18-15

EQUIPMENT 02-06-15

MATERIALS 02-12-15

SHOP MATERIALS 02-12-15

FUNDED PROGRAMS - LEVY

	13 C.O.	14 levy	14 revenue	14 transfer	available	EXPENSE TOTAL	BALANCE REMAINING
315-			-		-	-	-
315-	-	-	-		-	-	-
315-901-03 CTH N (C.T.H. B - C.T.H. A) (TRANSFER TO 53312 CTH N, 2013 CONSTRUCTION)	-	-	-	-	-	-	-
	-						
REMAINING							
TOTAL EXPENSE BY ACTIVITY	-	-	-	-	-	-	-

Jefferson County Highway Department Highway Operations Report

March 2015

Operations Summary

Winter Maintenance

- Crews worked a several snow events in late January thru mid-February
- Supervisors are working on bringing salt inventories down to a minimal level by the end of the winter to minimize moving costs to the new facility

General Maintenance

- Crews are working on surface patching and shoulder maintenance
- Crews are completing various brushing and tree removals
- Crews are completing various signing repair work and numerous sign/post replacements
- Department will be utilized as a sign distribution center by WisDOT for several counties east of Dane County
- Reviewing maintenance projects including several large WisDOT performance based projects for 2015

Office/Shop Staff

- Shop staff is receiving training on several new components at the new facility - the department will try to video the majority of the training sessions
- Office staff closed books for 2014 and are now working on the 2014 financial report
- Shop staff is working with Maas on the connections for all the shop/welding equipment at the new facility